

**JOINT BIENNIAL MEETING ON DECENTRALISED AND NON-DECENTRALISED  
DEPARTMENTS, SOEs AND PUBLIC CORPORATIONS HELD IN SABOBA  
DISTRICT ASSEMBLY CONFERENCE HALL ON 27<sup>TH</sup> SEPTEMBER, 2022.**

**MEMBERS PRESENT**

- |                                   |   |                                 |
|-----------------------------------|---|---------------------------------|
| 1. HON. GEORGE K. BINGRINI        | - | DISTRICT CHIEF EXECUTIVE        |
| 2. MR. HARUNA ABDULAI             | - | DISTRICT COORDINATING DIRECTOR  |
| 3. MRS. JANET ADUA                | - | DIRECTOR, GHANA EDUCATION SERV. |
| 4. MR. ERIC OFORI ARTHUR          | - | DISTRICT PLANNING OFFICER       |
| 5. MR.ABDUL-LATEEF SULEMANA       | - | DISTRICT FINANCE OFFICER        |
| 6. MR. ERIC AGYEI                 | - | DISTRICT ENV'T HEALTH OFFICER   |
| 7. MR.FAROUK BRAIMAH              | - | DISTRICT DIRECTOR, HEALTH SERV. |
| 8. MR. MUSAH A. ABDULAI           | - | DISTRICT AGRIC DIRECTOR         |
| 9. MR. ALHASSAN YAKUBU            | - | DEPT. OF SW/CD                  |
| 10. MR. ALI YAHAYAH               | - | DISTRICT NADMO COORDINATOR      |
| 11. MR. OBED TURNER               | - | DISTRICT BUDGET ANALYST         |
| 12. MR. SETH CEPHAS SENYO         | - | DISTRICT WORKS DEPARTMENT       |
| 13. MR. ABDULAI Y. ALHASSAN       | - | BIRTHS AND DEATHS REGISTRY      |
| 14. MR. ABDUL MUGIS ABDULAI       | - | DISTRICT NCCE DIRECTOR          |
| 15. MR. MOHAMMED SEIDU            | - | COMMUNITY WATER AND SANITATION  |
| 16. MR. RICHARD OWUSU             | - | NEDCo DISTRICT MANAGER          |
| 17. MR. SURAJ IDRISU              | - | DISTRICT NBSSI OFFICER          |
| 18. MR. AKWESI APPIAH             | - | MANAGER GCB BANK, SABOBA        |
| 19. MR. AKONSI MOHAMMED<br>SABOBA | - | HUMAN RESOURCE MANAGER,         |
| 20. MARK EANTUO                   | - | ASSISTANT DIRECTOR I            |
| 21. GANIW BAKARI KASSIM           | - | DISTRICT INTERNAL AUDITOR       |
| 22. GOKA RICHMOND                 | - | NSS DISTRICT DIRECTOR           |
| 23. FATAWU MUTARU                 | - | DISTRICT COORDINATOR, YEA       |
| 24. JONATHAN TIBORMOR             | - | DISTRICT OFFICER, ISD           |
| 25. ALHASSAN ABDUL-AZIZ           | - | DISTRICT DIRECTOR CHRAJ         |
| 26. UPUALKPAUJO NIMOR JOSEPH      | - | DISTRICT DIRECTOR, NHIS         |
| 27. DR. JEAN YOUNG                | - | MEDICAL DIRECTOR, AG HOSPITAL   |

NO.	ISSUES	ACTION BY
	<p><b><u>OPENING PRAYER</u></b></p> <p>The meeting commenced at 10:20am with an opening prayer by Mr. Mohammed Seidu.</p> <p><b><u>OPENING REMARKS</u></b></p> <p>The District Coordinating Director in his remarks welcomed members to the meeting. He said, the purpose of this meeting is to review 2022 work plan activities and 2023 planned activities of the various sectors.</p> <p>He said, various sectional heads would be called upon to present their activities for 2023 performance reports on projects</p> <p><b><u>Discussion/Presentation of 2023 planned Activities</u></b></p> <p><b><u>Business Advisory Centre</u></b></p> <p>The BAC Head briefed the members that, to improve competitiveness in the private sector, the following programmes will be carried out in 2023.</p> <ul style="list-style-type: none"> <li>• Train 20 women in the process of liquid soap making under LED at Sobiba</li> <li>• 79 Women and Youth to undertake green skills for Ghana project</li> <li>• Construction of lockable stores for traders especially women under LED at Nambiri.</li> <li>• Skills development training for 21 women in vegetable production.</li> <li>• Enhance the growth of SMEs from 45% to 50%</li> <li>• Support 2 Youth farm groups technically to undertake poultry and livestock production.</li> </ul> <p><b><u>Agriculture Programmes</u></b></p>	

**The Director of Agriculture briefed the members on the planned activities of the Agriculture Department in the District for 2023.**

- **conduct quarterly TEDMAG training for DAOs and AEAs**
- **Establish 10 demonstrations in maize, rice, soybeans and sorghum**
- **Trainings, seminars, conferences and workshop**
- **Conduct quarterly monitoring visits by the District director of agriculture**
- **Organize district RELC meeting with AEAs and farmers to collate farmers problems**
- **Conduct farm and home visits, HIS/AIDS awareness creation and livestock disease surveillance**
- **Conduct training for 20 tractor operators on accurate fields measurement**
- **Conduct quarterly monitoring visits by the District director of agriculture**
- **Conduct quarterly monitoring visits by DDOs**
- **Conduct quarterly monitoring by the District Assembly**
- **Conduct quarterly review meeting on PFJ and PERD**
- **Conduct training of 50 (F-30 &M-20) farmers on improved animal housing system**
- **Monitor, recover and redistribute RFJ animals**
- **Conduct quarterly management meetings for DADU staff**
- **Conduct annual meeting on work plan and budget**
- **Conduct technical backstopping, Monitoring and supervision visit**
- **Conduct training of 5 WFBOs on dry season farming**
- **Conduct training for 50 women & men in livestock management**
- **Collect quarterly data on SRID /MRACLS activities on listing , field, measurements, field plot establishment and yield cutting (harvesting)**
- **Conduct training of 2 women FBOs on the importance of market linkage**
- **Conduct training for 4 FBOs on rice processing**
- **Conduct radio discussion on good agricultural practices (GAPs)**
- **Train 50 men and women farmers on post-harvest management**

- **Conduct farmer registration and field**

**He concluded that the Agriculture Unit has more programs on the way to be undertaken in the course of the year next year 2023.**

**Presentation by the District Director of Health**

**The District Health Director briefed the members on performance on the department's planned activities for 2023**

- **Conduct Public education on malaria program**
- **Lobby RHD for PHN to the district**
- **Sensitized the awareness creation for all prescribers and other health staff.**
- **Refresher training for health staff & CBSV/A**
- **Organize quarterly meeting with CBSV/A**
- **Regular visitation of households to ensure sustainable, affordable, equitable, easily accessible healthcare service (Universal Health Coverage).**
- **Conduct ANC services**
- **Organize Community Health Management Committee Meetings in 34 CHPS zones.**
- **Organize Durbars in all the 34 CHPS zones.**
- **Undertake HIV/AIDS response programs undertaken especially for pregnant women.**

**Presentation by District Director of Education**

**The Director of Ghana Education, Mrs. Jane Adua also briefed the members present on activities undertaken by the District Education Unit 2023. The following were among the many she outlined in her presentation.**

- **Organize 'Reading to Learn' and 'Learning to Read' to motivate pupils to learn and read extensively.**
- **Provision of teaching and learning materials to basic schools**
- **Organize 6<sup>th</sup> March celebration**
- **Hosting of Regional Milo U13 football competition.**
- **Organize STME Clinic Exhibition organized for all the circuits participated.**
- **Organize quarterly DEOT meeting.**

- Organize training workshop (coaching, mentoring, national teaching standards)
- Monitoring and supervision
- Schools inspection
- Girls Education Activities
- Distribution of teaching and learning materials
- Data collection, processing and storage

**Department Of Social Welfare and Community Development**

The District Director of Social Welfare and Community Development outlined some of the core social protection programmes to be undertaken to promote the right of children and other vulnerable and create employment opportunities for the Youth and women for 2023. Some of the interventions he mentioned are as follows.

- Continue registration of PWDs registered.
- Implement Gender Based Violence (abuse/Neglect) intervention.
- Assist PWDs and poor people to access health care through NHIS
- Assist Girls on Gender Responsive Programme for employable skills
- Training of women's group on basic skills of group sustainability
- Facilitate payment of LEAP cash grant to beneficiaries
- Monitoring of women's on Village Saving and Loan Association (VSLA) scheme
- Sensitization communities on the effects on early marriage/child trafficking
- Sensitization of communities on climate change adaptation and mitigation
- Refresher training for Community Child Protection Team (CCPT) members
- Sensitize community members on the need for women to go into income generating activities

- **Organize sensitization programme on PWDs and mental disorder Act.**

**Presentation by the District Environmental Health Officer**

**The Environmental Health Officer outlined the following activities for the 2023 year.**

- **Conduct Public education from house to house and on all the radio stations in the District on hand washing with Soap, cholera prevention, personal hygiene process, oral health, food and water hygiene practices and CLTS (Construction of household toilets).**
- **Screening of food vendors**
- **Observing National Sanitation Day**
- **Monitoring of boreholes facilities in 16 communities to ensure that, the water is flowing.**
- **CLTS Implementation**
- **Screening of Food Vendors and School Feeding Caterers**
- **Sanitation Improvement Package/Fumigation of selected schools and communities**
- **Maintenance of Public Toilets and Institutional toilets**
- **Evacuation of refuse dumps**
- **Post CLTS Monitoring**
- **Quarterly Clean-up Exercises**
- **Radio Sensitization/ Awareness Creation on basic sanitation practices**
- **Sensitization on Food Hygiene and Safety**
- **School Health Outreach**

**He added that, his outfit would continue work hard to maintain the clean environment.**

**District Works Department**

- **Construction of 1no. 6-unit model classroom block with ancillary facilities**
- **Supply of 185no. Dual metal desks and 117no. Mono metal desks**
- **Construction of 1no. 5-unit accommodation block for security Personnel**

- **Renovation of the Nambiri Chief's palace**
- **Construction of 3-unit classroom block with ancillary facilities and furniture**
- **Completion of community initiated 3-unit classroom block**
- **Renovation for teachers' quarters**
- **Drilling and installation of 10no. boreholes**
- **Construction of agenda 111 district office**
- **Construction of Police Post**
- **Rehabilitation of the presidential lodge**
- **Construction of 6-unit classroom block with ancillary facilities at Kpegu primary school**
- **Rehabilitation of Saboba – Boagbaln feeder road (2.5km)**
- **Rehabilitation of small earth dam district wide**

#### **NADMO**

- ❖ **Organize capacity building workshop for Disaster Volunteer Group (DVG) and staff on response**
- ❖ **Organize stakeholders awareness meetings on disaster management strategies**
- ❖ **Organize sensitization meeting and radio talk show on climate change and DRR**

#### **Brief Presentation by the NEDco/VRA Area Manager**

- **Upgrading of service lines from 2 phase to 3 phase**
- **Extension of drop-down from high tension lines to Jagrijagundo**
- **Installation and powering of 5No. 3KVA transformers at Borghaln, Natagu and Namongbani**

#### **Brief Presentation by the Community Water System Agency**

**The Area Manager outlined the following as their planned activities for 2023**

- **Extension of pipe water to Zagbeli and Nanchangni communities**
- **Servicing of the main supply lines to houses in and around Nalogni**
- **Maintenance of broken pipe lines in the Saboba East section.**

**Presentation by the Branch Manager- GCB Bank**

**Planned activities for 2023**

- ✓ Sensitization of community members on the proper way of saving
- ✓ Facilitate electronic loan application and disbursement process

**CHAIRMAN'S CLOSING REMARKS**

The chairman thanked the members for their effective contributions and presentations which were based on 2022 work plan. He emphasized that, Plan review meeting has helped members to identify the gap of activities not implemented in the 2022 work plan which members can work hard to complete those Gaps.

**CLOSING**

The meeting closed exactly at 3:30pm and closing by Mr. Eric Agyei, District Environmental Health Officer.

**SECRETARY**

**DPO**

**CHAIRMAN**

**DCD**

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